

TECHNICAL SPECIFICATIONS

TERMS OF REFERENCE

Supply of Materials, Labor and Equipment for the Improvement of Child Care
Station at Amenity Building, Port of Cagayan de Oro

A. DESCRIPTION

The project aims to Rehabilitate the Greenbelt Perimeter Fence at the Port of Cagayan de Oro to enhance security, ensure safety, and maintain its overall functionality and condition.

B. SCOPE OF WORKS

The supplier/contractor shall undertake the project in accordance with accepted industry standards and procedures.

The services to be rendered by the supplier shall include but not limited to the following:

- 1. **Consultation:** Consult with the Authority, through the Engineering Services Division Technical Staff, to ascertain the objectives and requirements of the services and confirm such requirements with the Authority.
- 2. **Site Inspection:** Conduct ocular inspection and actual measurement at the site.
- 3. **Supply of Materials, Labor, and Equipment** for the following scope of works:

DESCRIPTION OF WORK	UNIT	QUANTITY
1. Repair of Child Care at Amenity Building including Wash Area	Lot	1
Supply of Materials, labor and equipment for the repair of child care station at Amenity building including the wash area		

C. MATERIALS INVOLVED IN THE PROJECT

- 2"x3"x10' S4S kiln-dried lumber
- 2"x3"x8' S4S kiln dried lumber
- 1/4"thk. Marine plywood
- Assorted CWN
- Quick Dry Enamel
- Paint thinner
- sandpaper
- 2" Paint Brush
- Baby roller - cotton w/ handle tray
- 1.80m x 2.10m Flush Door
- Door Knob (Stainless) Heavy duty
- Door Closer
- Tempered glass window with Anodized Aluminum Frame
- Portland cement
- Washed Sand
- 4"CHB
- 10mm dia. Def. Steel bar x 6m

D. LABOR COMPONENT

1. Foreman
2. Skilled Labor
3. Non skilled worker

E. EQUIPMENT

none

D. TIMETABLE

The supplier shall commence the activities effective the day after the receipt of the Notice to Proceed. The mobilization, supply, and delivery of materials, as well as the required works, must be completed within *forty-five (45) calendar days* from the commencement of the activities.

E. FIRM AND STAFF REQUIREMENTS

The supplier shall be responsible for ensuring the timely completion of the project and shall have personnel with adequate technical background, experience, and capability.

The supplier shall provide the minimum appropriate personal protective equipment (PPE) such as hard hats, vests, face masks, and face shields, and shall provide disinfecting solutions such as alcohol and sanitizers to their staff and crew.

F. SCHEDULE OF PAYMENTS

All payments shall be processed only upon completion and issuance of a Certificate of Completion and Acceptance, subject to accounting and auditing rules and regulations.

G. BUDGET

The Approved Budget for the Contract for the project 'Supply of Materials, Labor, and Equipment for the Improvement of Child Care Station at Amenity Building' is *One Hundred Forty Thousand Three Hundred Fifty-Four Pesos (₱140,354.00)*.

H. MODE OF PROCUREMENT/QUALIFICATION OF BIDDERS

The contract for the *Supply of Materials, Labor, and Equipment for the Improvement of Child Care Station at Amenity Building, Port of Cagayan de Oro* shall be procured through Small Value Procurement, in accordance with Section 53.9 and Annex "H" of the 2016 Revised Implementing Rules and Regulations of RA 9184.

Interested bidders must submit their proposals on or before October 29, 2024, at 8:30 AM, at the address provided. Prospective bidders will be evaluated based on a non-discretionary "pass/fail" criterion, and shall submit the updated/renewed printed copies of the following documents as part of the technical/financial proposal/envelope:

Technical Proposal:

- PhilGEPS Certificate of Registration, with corresponding Annexes
- Certificate of Registration from SEC/DTI whichever is applicable
- Valid Mayor's Permit
- PCAB License
- Income/Business Tax Return
- Omnibus Sworn Statement

Financial Proposal:

- Duly accomplished, Request for Quotation

Prepared by:


MARC M. AVELLANA
Supervising Engineer A

Approved:


ANTONIO M. TORCINO, JR.
OIC - ESD-Manager